

Job Description – Emergency Response Tec

Get Ready Online ERT Members protect the people and property of our client from disaster situations. These include but are not limited to; medical incident, fires alarms, and spills. Get Ready Online team members enhance the culture of public safety, assist our clients with emergency response, and oversee emergency management programs. This position also participates in fire prevention, equipment inspections and training.

Essential Functions

- Responds to fire alarms and oversees evacuation and incident until arrival of Emergency Services;
- Responds to emergency medical situations, and render first aid;
- Inspect equipment and apparatus;
- Performs routine preventative maintenance tasks and keep records of such action;
- Participates in training activities and instruction sessions;
- Acquire and retain a thorough knowledge of the client facility, regulations and procedures;
- Performs various public information or education tasks;
- Maintain records of activities, including inspection reports and patient medical records.
- Performs all work duties and activities in accordance with Client and GRO policies and procedures;
- Works in a safe and respectful manner and report unsafe activity and conditions;
- Respond to emergency calls that require a basic understanding of CBRNE techniques;
- Take on additional training that will enhance emergency response, suited to our clients needs.

Knowledge, Skills & Abilities

Knowledge of:

- Emergency Medical Technician (EMT) techniques and related medical equipment;
- Basic mathematical and science skills;
- Computer skills and proficiency with Microsoft programs
- Knowledge of Fire code;
- Record keeping
- Use of communications equipment i.e. two-way radios, smart phone applications, computers and related software.

Ability to:

- Ability to respond to emergency situations safely and professionally;
- Ability to take charge of a situation while maintaining effective leadership skills during an emergency;
- Successfully meet Get Ready Online's requirements;
- Work within a command structure;
- Work in a team environment;

- Learn and correctly apply routine division and department policies and procedures;
- Read, comprehend, and follow simple instructions; and to understand and apply available guidelines to varied operational requirements;
- Perform a wide variety of duties including basic project management;
- Demonstrate integrity, ingenuity and inventiveness in the performance of assigned tasks;
- Communicate effectively with the client and other employees.

The work is performed under the supervision of an ERT Supervisor and Manager

Minimum Qualifications

- High school diploma or GED equivalency; and
- Must be at least 18 years of age at the time of application;
- Emergency Medical Responder Certification; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

Desirable Qualifications:

- Paramedic's Certification
- Experience as a Firefighter including Hazmat training
- Experience in facilitating classroom and scenario based training.